

**Achievement First Bridgeport Academy**

**Board of Directors Meeting**

January 23, 2013, 6:00-8:30 p.m.

**Agenda**

*Connecticut Boards Joint Session:*

- 5:45 p.m.      **Dinner and Networking**
  - 6:00 p.m.      **Welcome (Melinda Hamilton, Chair of AF Amistad)**
  - 6:05 p.m.      **External Relations Update (Reshma Singh)**
  - 6:20 p.m.      **Amistad High School Presentation (Chris Bostock, Principal)**
  - 6:35 p.m.      **Summer Internships (MaryAnn Holland, Director of College, Amistad HS)**
  - 6:45 p.m.      **AF Report Card Discussion (Marc Michaelson, Regional Supt)**
  - 7:15 p.m.      **Break into individual board meetings**
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*AF Bridgeport Academy Individual Board Meeting:*

- 7:20 p.m.      **Call to Order**
- 7:22 p.m.      **Approval of Previous Meeting Minutes (resolution)**
- 7:22 p.m.      **Executive Session**
- 7:30 p.m.      **Teacher Recruitment (Amy Helbig)**
- 7:40 p.m.      **Governance Update (Andy Boas)**
  - Select Principal Evaluation (PGP) committee (resolution)
  - Credit Card Approval (resolution)
- 7:50 p.m.      **Financial Update (Ed Raice)**
  - Forecast financials (resolution)
- 8:00 p.m.      **Fundraising Update (Ken Paul)**
- 8:10 p.m.      **New Schools Update (Andy Boas)**
- 8:20 p.m.      **Adjourn**

## RESOLUTION

1. Approve past meeting minutes:
  - a. Request motion to approve past meeting minutes. Second the motion. Vote.
2. Principal vote/approval:
  - a. NOW, THEREFORE, BE IT RESOLVED that the Board of Directors (the "Board") of Achievement First Bridgeport Academy accept and approve \_\_\_\_\_ as the new principal (the "Principal") of Achievement First Bridgeport Academy Middle School. Additionally, the Board accepts and approves the terms of the Principal's employment.
3. PGP Committee resolution:
  - a. NOW, THEREFORE, BE IT RESOLVED that the following board members of Achievement First Bridgeport Academy ("AFB"), be and each hereby is, named to serve on the Principal Personal Growth Plan ("PGP") review committee of the board and shall serve a term of one year to review the PGP's for academic year 2012-2013, and shall serve consistent with the by-laws of the entity.
    - i. Name: (need at least 3 people)
    - ii. Name:
    - iii. Name:
    - iv. Name:
4. Credit Card authorization and credit limit resolution
  - a. NOW, THEREFORE, BE IT RESOLVED, that Achievement First is hereby authorized and directed to investigate and obtain a credit card in the account of this Corporation for **Florisca Carter** and **Kate Aufiero**, Directors of School Operations, with a credit limit per Academy of \$30,000. Each Academy will have two cards, and each cardholder will have access to the full credit limit of that Academy to make reasonable and necessary purchases which are in the ordinary course of business of this Corporation and consistent with the Budget. The use of the card will be subject to the school's fiscal policies and procedures. They are hereby authorized and directed to serve as the primary contacts with the credit card company for all credit cards in the account of this Corporation. The use of the cards will be subject to the school's fiscal policies and procedures.
5. Forecasted financials:
  - a. Request motion to approve financials. Second the motion. Vote.